TAMIO CONSTITUTION

Prepared July 6, 1990. Last revised on October 21, 2026.

ARTICLE I. NAME & AFFILIATION

1.01. Name. The organization shall be known at the Texas Association of Municipal Information Officers.

1.02. Affiliation. The Association shall be affiliated with, and a department of, the Texas Municipal League.

1.03. Location. Texas Association of Municipal Information Officers shall be located at the business address of the Texas Municipal League.

ARTICLE II. PURPOSE

2.01. Purpose. The purpose of the Texas Association of Municipal Information Officers is to advance and promote the active cooperation and exchange of information and ideas among Texas cities; to promote the proficiency of public information and communication managers; to render whatever public relations assistance possible to any municipality or organization; and to promote recognition outside the organization for achievement in the area of communicating with the public.

2.02. Texas Association of Municipal Information Officers, in all of its activities, shall be a non-partisan and non-sectarian body.

ARTICLE III. BOARD OF DIRECTORS

3.01. Board of Directors. The affairs of the Association shall be conducted by a Board of Directors.

A. The Board of Directors shall include the following officers chosen at large by the organization: a President, a President-Elect, Vice President for Development and Education, Vice President for Awards, Vice President for Communications, the Immediate Past President, the 2nd Past President, and the 3rd Past President who shall represent the Association on the Texas Municipal League Board of Directors.

B. The Board will also include eight Regional Directors representing one each of the

eight regions as described in Article IV. In the event that Association membership drops below 50 members, then no replacements shall be elected for Regional Directors as their terms in office expire.

3.02. Election of Officers. Officers of the Association shall be elected as follows:

A. The President-Elect, Vice President for Development and Education, Vice President for Awards, and Vice President for Communications shall be elected by a majority of the members of the Association voting electronically.

B. The office of President, being automatically assigned to the person most recently holding the office President-Elect, shall not require election by the membership.

C. The office of Immediate Past President, being automatically assigned to the person most recently holding the office of President, shall not require election by the membership.

D. The office of 2nd Past President, being automatically assigned to the person most recently holding the office of Immediate Past President, shall not require election by the membership.

E. The office of 3rd Past President, being automatically assigned to the person most recently holding the office of 2nd Past President, shall not require election by the membership.

F. The 3rd Past President shall hold the office of the Director to the Texas Municipal League Board of Directors, subject to a confirmation election by the Board of Directors. If the 3rd Past President cannot serve, the 2nd Past President will hold the office. If the 2nd Past President cannot serve, the Immediate Past President will hold the office. If the Immediate Past President cannot serve, the President will appoint a member who meets the TML Board criteria, subject to a confirmation election by the Board of Directors.

G. Electronic voting for officers shall include polling of the full membership. Polling shall commence no more than 60 calendar days prior to the first day of the Annual Conference and shall be conducted for a period of not less than 10 calendar days nor more than 30 calendars days. Voting shall be completed at least 10 days prior to the start of the Annual Conference.

H. Should any office of the TAMIO Board be uncontested, electronic voting by the general membership prior to the Annual Conference will be cancelled for that office

and the candidate will be automatically inducted into the position at the adjournment of the Annual Conference of the Association for that term.

Furthermore, should there be any reason electronic voting cannot occur prior to the Annual Conference, elections can be decided by the majority of the membership in attendance at the Business Meeting held at the Annual Conference. This shall only occur upon approval of the President or other presiding Board Officer.

I. Should no candidate receive a majority of the vote - one vote more than half the eligible votes cast – a run-off election shall be held in between the two candidates receiving the highest number of votes. A run-off election will be conducted following the same provisions as a general election via electronic voting. The candidate receiving the majority of votes in the run-off shall be declared the winner.

J. Should the vote on any Officer position result in a tie, then the Nomination Committee will conduct a coin toss between the two tied candidates to determine the winner. The winner will be announced in accordance with Section 3.06 D.

3.03. Election of Regional Directors. Regional Directors of the Association shall be elected as follows:

A. Elections for Regional Directors shall occur in an identical manner to that as Officers as outlined in Section 3.02 G, H, I, and J, except that Regional Directors shall be elected by a majority of the votes cast by the members in their respective regions.

3.04. Terms of Office. Terms of Board of Directors members shall be as follows:

A. The President, President-Elect, Vice President for Development and Education, Vice President for Awards, Vice President for Communications, , Immediate Past President, and 2nd Past President shall serve concurrent terms of two years each, said terms to commence immediately upon adjournment of the Annual Conference of the Association in even-numbered years.

B. The 3rd Past President and Director to the Texas Municipal League Board of Directors shall serve for a term of two years, said term to commence immediately upon adjournment, during odd-numbered years, of the Annual Conference of the Texas Municipal League.

C. The eight Regional Directors shall serve terms of two years each, said terms to commence immediately upon adjournment of the Annual Conference of the Association in odd-numbered years.

D. An Officer or Regional Director who shall have been absent from a total of two meetings without just cause as determined by the Board of Directors by a majority vote shall automatically vacate the seat on the Board of Directors.

E. A member of the Board of Directors may be removed from office by the Board of Directors for failing to maintain the qualifications for office/membership.

3.05. Vacancies.

A. In the event of a vacancy in the office of President of the Association, the President-Elect shall become President and shall serve in this capacity until the next election where the person will begin the full two-year term initially elected to hold, and the office of President-Elect shall remain vacant until that same election. In the event of vacancies in both offices of President and President-Elect of the Association, the Vice President for Development and Education of the Association shall serve in the capacity of President until the next election, at which time an election shall be held for all offices in accordance with Section 3.02.

B. In the event of a vacancy in the office of Immediate Past President or 2nd Past President, the President may appoint a replacement from previous Association Presidents. If a former President cannot be found to fill the vacancy, the position will remain vacant until the current President's term is fulfilled, and they become the Immediate Past President.

C. In the event of a vacancy in the office of one of the Vice President positions, the President may appoint a replacement who will serve until the next election in accordance with Section 3.02.

D. In the event of a vacancy in a Regional Director position, the President may appoint a replacement from within the region that is vacant, who will serve until the next election in accordance with Section 3.03.

3.06. Qualifications of Officers.

All members of the Board of Directors shall be General Members of the Association. Nominees for President and President-Elect must be current members of the Board of Directors. Nominees for Vice Presidents must have served on the Board of Directors at least one full year during the previous four years. When the President fills a vacancy in accordance with Section 3.05, the appointee need not be a current member of the Board of Directors. All Officers and Regional Directors must perform or oversee public information-related work as part of their primary duties.

3.07. Nominations & Elections.

A. At the Annual Conference, the candidates receiving the majority number of votes in the electronic voting as enumerated in Section 3.02 shall be declared elected. The Officers enumerated in Section 3.02 and the Regional Directors enumerated in Section 3.03 shall be announced and will officially take office.

Board elections shall be coordinated by a Nominating Committee comprised of no fewer than three voting members appointed by the President with the approval of the Board of Directors. The committee shall be chaired by the 2nd Past President.

B. Prior to the electronic voting, the Nominating Committee will solicit candidates comprised of voting members of the Association. Should the nomination deadline pass with no candidates identified for election, the Nominating Committee shall recruit candidates for the election. The Nominating Committee shall also ensure that all nominees meet eligibility requirements.

C. The Nominating Committee shall compile the ballot(s) for electronic voting by the general membership or by the regions as enumerated in Section 3.02 and Section 3.03. The Nominating Committee shall conduct the election, certify the results, and the Nominating Committee Chair shall report the results to the general membership at the Annual Business Meeting.

ARTICLE IV. REGIONAL ORGANIZATION

4.01. Regions. The Texas Association of Municipal Information Officers shall be divided on a geographical basis into eight regions that divide the 15 Texas Municipal League Regions. The eight regions of the Association shall be numbered and named as follows, or until such time as permanent name(s) be selected by a majority of active members from each region.

Region 1 Panhandle (TML Regions 2, 3, 5)

Region 2 West Texas (TML Regions 4, 6)

Region 3 North Texas – West (TML Region 8)

Region 4 North Texas – East (TML Region 13)

Region 5 Central Texas (TML Regions 9, 10)

Region 6 East Texas (TML Regions 15, 16)

Region 7 South Texas (TML Regions 7, 12)

Region 8 Gulf Coast (TML Regions 11, 14)

4.02. Official Map. The Texas Association of Municipal Information Officers "Regional Map of the State of Texas" is hereby made an official part of the Constitution of the Association.

ARTICLE V. MEMBERSHIPS

5.01. Membership Classifications. The organization shall have six classes of members. The designation of such classes and qualifications and rights of the member of such classes shall be as follows:

A. General Membership: Any person employed by a municipal, township, or county government engaged in activities directed toward public information, who resides within the state boundary of Texas.

B. Affiliate Membership: Any person employed by a governmental or quasi-governmental agency other than municipal and acting as an information specialist. This person shall enjoy all privileges of the Association except to vote or hold office.

C. Associate Membership: Any person associated with a private or commercial entity that regularly conducts business with local government agencies within Texas in the area of communications. This person shall enjoy all privileges of the Association except to vote or hold office.

D. Student Membership: Any student who has completed 12 or more hours at a junior college or university toward a communications degree. This person shall enjoy all privileges of the Association except to vote or hold office

E. Legacy Membership: Any past member of the organization who has left the municipal communications field and does not reasonably fall under the Affiliate or Association Membership categories. This person shall enjoy all privileges of the Association except to vote or hold office.

F. Agency Membership: Any municipal or county governing body or agency thereof, or any non-local governmental or quasi-governmental agency as described in Affiliate Membership. The member agency is able to name as many as five current employees

as active members of the Association, with all privileges of the Association as listed under General or Affiliate membership as described above.

G. Past President Membership: Any person who has served as President of the Association shall receive lifetime membership in the Association and complimentary registration to the Annual Conference.

ARTICLE VI. MEMBERSHIP DUES

6.01. Dues. Except as otherwise provided, annual dues for membership shall be assessed as established in the Bylaws of the Association.

6.02. Payment of Dues. Dues shall be paid annually to the Texas Association of Municipal Information Officers by July 1. Any new membership submitted less than 60 days prior to the end of the fiscal year (i.e. May 1 or later) shall be payable at the regular dues rate and shall be considered valid through the end of the subsequent fiscal year.

6.03. Suspension for Nonpayment of Dues. Any member of the Association whose dues are in arrears for a period of six months shall be automatically suspended from membership in the Association and shall be so notified.

6.04. Amendment of Annual Dues. The annual dues may be amended upon recommendation of the Board of Directors. A change in membership dues requires an amendment to Article VI of the TAMIO Bylaws and must be approved by the membership in accordance with Article VII of the TAMIO Bylaws.

6.05. Prorating of Annual Dues: Any new membership submitted after the midpoint of the fiscal year (i.e. January 1), and not less than 60 days prior to the start of the new fiscal year (i.e. May 1 or later), shall be payable at half of the regular dues rate and shall be valid through the end of the current fiscal year.

ARTICLE VII. STANDING COMMITTEES

7.01. The President shall appoint such standing committees as may be deemed advisable except that the creation of paid committees shall be subject to the approval of the Board of Directors.

ARTICLE VIII. MEETINGS OF THE ASSOCIATION

8.01. The Association shall hold at least one general membership business meeting per

year.

ARTICLE IX. ORDER OF PRECEDENCE

9.01. In the event of a conflict or inconsistency between this Constitution and the Bylaws, the provisions of this Constitution shall prevail.

ARTICLE X. AMENDMENT OF CONSTITUTION

10.01. The Constitution of the Association may be amended by majority vote through electronic voting of the full membership.

10.02. The Board of Directors can, by majority vote, approve an amendment for consideration. Such amendments will be first submitted to the Texas Municipal League for review and approval, and then will be presented to the membership for approval.

10.03. Voting shall be conducted for a period of not less than 10 calendar days and not more than 30 calendar days. Changes will take effect immediately upon receiving said approval.